

WSA Board Members and Their Roles

President- Kate Baker

Work to empower the Board to further the primary purposes for which WSA was established:

- Foster the development of programs and opportunities for women who are interested in sailing and racing sailboats to further their skills, develop confidence and build networks for sailing and socializing.
- Promote the Houston Yacht Club and the use of its facilities and to continue the development of goodwill among all members.
- Cooperate with all committees and organizations that exist within the Houston Yacht Club.
- Be responsible for holding an instructional sailing camp for women.

Activities of WSA that I as President wish especially to support include education and scholarship.

Events organized by WSA that I pledge and expect to see continued include:

- Education: Big Boat Clinic
- Windward Bound instructional camp
- Sailing: the Mermaid, Catherine Spiller and Fairfax Moody Regattas,
- Socializing: In-Town Party, Sail to High Tea, Christmas Cookie Exchange

In addition, WSA will participate in BBQ on the Bay and co-Sponsor Heels and Reels. WSA will also maintain a fleet of Sunfish which are available for rent.

Other duties of the role include:

- Monthly writing an informative article about WSA activities, plans and member sailing and club support accomplishments for the HYC *Windjammer*.
- Monthly preparing a written report with similar content but also some financial information for WSA's HYC Board liaison, currently the Commodore.

Vice President - Megan Larson

As Vice President, I believe my primary responsibility is to serve in the absence of the president, to aid other positions as needed, and overall to support and promote women's sailing. Given that I've also previously served as treasurer and programs director, I am available for reference and guidance to those directors.

While perhaps challenging, I'd like to broach the initiative of establishing a stronger "men's sailing association" outside of the on-water support we receive during high tea. I've heard in various conversations that some men (particularly younger, new to HYC and with strong female sailors for partners) desire to learn more about sailing but are shy in asking the more established sailors and members. I think the first step would be to compile a list of members with boats who are excited to teach and take people out on their boats, and then distribute among newer members. Perhaps then organize a casual sailing day, or allow boat owners to individually coordinate with interested parties on their availability. I don't see it being a big event, but more of supporting sailing at the club and aiding in member retention and participation... I'm absolutely open to suggestions on this!

Treasurer - Julie Mastroianni

As Treasurer, I will:

- Keep the books and financial records of the organization
- Maintain the organization checking account
- Coordinate with HYC accounting for Regatta Network and other funds due to WSA
- Coordinate with HYC accounting and the WSA membership chairman to maintain a current and accurate list of paid WSA membership, both annual and lifetime
- Maintain a financial record of all WSA events and projects.

A summary of each event or project is to be provided to me by the Chair of that event or project so that a reconciliation of income and expenses can be determined. This should include an attendance list and form of payment of entry or attendance fees, a list of donations received, a list of costs and expenses, and any other relevant information.

- Pay WSA approved expenditures.

Please note- expenditures must be approved by the Board. Receipts are required for reimbursement. Please submit receipts to me in a timely fashion in person, by email or by leaving them in an envelope for me in the WSA mailbox at HYC.

- Present a monthly cash report reflecting the current financial condition of the WSA.

Secretary - Leslie Wells (in absentia)

- Communications: Give proper notice of any meetings and timely distribute materials such as agendas and meeting minutes to the Board, and to the general membership as agreed with the Membership Director. Work with the parliamentarian and the Bylaws Director to provide advice on governance matters.
- Scheduling, Notice and Materials: Before each Board meeting, develop the Board agenda in consultation with the president.
- Minutes: Record minutes of WSA Board meetings and Annual Meeting of Members, Keep a book of minutes, transferring same to the Historian to archive at the end of term or as otherwise agreed.

Historian - Karen Penrose-Atkinson

As historian, I believe my duties are to maintain the archives, add any and all items pertaining to WSA, it's members and activities, and make them available to anyone who would like information about our history.

Bylaws Director - Lythia Metzmeier

- Maintain WSA Bylaws
- Ensure consistency between WSA's bylaws and those of HYC.
- Advise the WSA Board of any bylaws-related issues that may arise in the course of planning WSA events and activities, or otherwise conducting WSA business.

Education Director - Laura Dagleish

- Move/combine WSA's Friday evening sailing social activities to a Saturday club series, facilitating women's participation larger, more competitive fleets

